

CLERK'S OFFICE  
**APPROVED**

Date: 10-11-11

Submitted by: Chair of the Assembly at the  
Request of the Mayor  
Prepared by: Department of Health  
and Human Services  
For reading: September 27, 2011

**ANCHORAGE, ALASKA**  
**AR No. 2011-260**

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING  
2 ONE MILLION FOUR HUNDRED SIXTY THOUSAND SIX HUNDRED SEVENTY-  
3 SIX DOLLARS (\$1,460,676) FROM THE STATE OF ALASKA DEPARTMENT OF  
4 HEALTH AND SOCIAL SERVICES TO THE STATE DIRECT/FEDERAL PASS-  
5 THRU GRANTS FUND (231), FOR THE CHILD CARE ASSISTANCE PROGRAM  
6 IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

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9 **THE ANCHORAGE ASSEMBLY RESOLVES:**

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11 **Section 1.** That the sum of One Million Four Hundred Sixty Thousand Six  
12 Hundred Seventy-six Dollars (\$1,460,676) is appropriated from the State of Alaska  
13 Department of Health and Social Services to the State Direct/Federal Pass-Thru  
14 Grants Fund (231), for Child Care Assistance Program in the Department of Health  
15 and Human Services.

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17 **Section 2.** This resolution shall be effective immediately upon passage and  
18 approval by the Assembly.

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20 PASSED AND APPROVED by the Anchorage Assembly this 11<sup>th</sup> day of  
21 October, 2011.

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24 Chair of the Assembly  
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27 **ATTEST:**

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30 Municipal Clerk  
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33 **Department of Appropriation:**  
34 Department of Health and Human Services \$1,460,676

# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 539-2011

Meeting Date: September 27, 2011

**From: MAYOR**

**Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE MILLION FOUR HUNDRED SIXTY THOUSAND SIX HUNDRED SEVENTY-SIX DOLLARS (\$1,460,676) AS A GRANT FROM THE STATE OF ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES TO THE STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231) TO FUND THE CHILD CARE ASSISTANCE PROGRAM IN DEPARTMENT OF HEALTH AND HUMAN SERVICES.**

This appropriation will provide the funding necessary to provide Child Care Assistance Services in the Department of Health and Human Services. The period of this grant is from July 1, 2011 through June 30, 2012.

Under the terms of the grant, the Municipal Department of Health and Human Services will determine child care subsidies for low to moderate income residents of the Municipality who are employed and/or participating in a training or educational program. Subsidies are based on family size and income using a sliding fee scale. Subsidies are paid by the State for eligible families to State or Municipal licensed agencies, federally approved facilities and authorized child care providers.

Parent's who become ineligible for Alaska Temporary Assistance Program benefits, because they are now working; receive first priority for childcare assistance. Eligibility requirements are set by the State of Alaska, Department of Health and Social Services while the Municipal Child Care Assistance Program determines level of assistance. This program requires some level of financial contribution by each parent or guardian. The average number of families served July 1, 2010 thru June 30, 2011 per month was 1,724 with 2,472 children.

Services provided by staff include: child and family case management; counseling; information and referral; coordination with the State Child Care Programs Office and Municipal Child/Adult Care Licensing to maintain a database of 1,003 child care providers; approving provider care in the parent's home; training providers on program requirements and billings; monitoring billings and authorized services; and collecting statistics for the State.

The following budget is submitted:

### **STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231)**

### **REVENUES:**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
231-234711G-9398-BP2011	State Grant Revenue-Pass Thru	\$1,396,440
231-234711G-9825-BP2011	State Grant Revenue-Direct	\$ 64,236
	<b>TOTAL</b>	<b>\$1,460,676</b>

**EXPENDITURES:**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
231-234711G-1101-BP2011	Salaries and Wages	\$ 646,483
231-234711G-1401-BP2011	Benefits	558,798
231-234711G-2101-BP2011	Office Supplies	4,373
231-234711G-2201-BP2011	Operating Supplies	1,500
231-234711G-3101-BP2011	Professional Services	4,000
231-234711G-3105-BP2011	Employee Background Checks	60
231-234711G-3201-BP2011	Communication	1,400
231-234711G-3202-BP2011	Postage	100
231-234711G-3312-BP2011	Van Pool	150
231-234711G-3601-BP2011	Repair & Maintenance Contr	2,300
231-234711G-3803-BP2011	Printing & Binding	500
231-234711G-3828-BP2011	Training – Local	1,500
231-234711G-5603-BP2011	Equipment <1000	1,000
231-234711G-5609-BP2011	Office F & F <5000	400
231-234711G-6145-BP2011	General Liability	8,739
231-234711G-6147-BP2011	Workers' Compensation	38,850
231-234711G-6222-BP2011	Fiscal Support	56,457
231-234711G-6232-BP2011	Human Services Admin	56,458
231-234711G-6923-BP2011	CS IGC to Ops Grants	77,608
	<b>TOTAL</b>	<b>\$1,460,676</b>

THE ADMINISTRATION RECOMMENDS THE APPROVAL OF THE ATTACHED RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE MILLION FOUR HUNDRED SIXTY THOUSAND SIX HUNDRED SEVENTY-SIX DOLLARS (\$1,460,676) AS A GRANT FROM THE STATE OF ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES TO THE STATE GRANTS FUND (231) TO FUND THE CHILD CARE ASSISTANCE PROGRAM IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

Prepared by: Cynthia Herr, Senior Office Associate, Human Services Division

Approved by: Diane Ingle, Director, Department of Health and Human Services

Concur: Cheryl Frasca, Director, Office of Management and Budget

Fund Certification: Lucinda Mahoney, CFO

231-234711G-9398 BP2011 \$1,396,440  
(FY 2012 Child Care Assistance Grant)

231-234711G-9825 BP2011 \$ 64,236  
(FY 2012 Child Care Assistance Grant)

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor